Eastern Region Dragon Boat Association

www.erdba.net

Project Proposal / Request Form

PROPOSAL FOR YEAR(s):	2018
PROJECT PROPOSAL TITLE:	Accounting Software
SUBMITTER NAME:	Angela Acuna
SUBMITTER CLUB:	ERDBA Treasurer

About this project

ACTION – (The HOW) describe how to get this done:
none
DESCRIPTION – (The WHAT) describe the project and scope:
Purchase an ERDBA copy of Quickbooks for Mac
BENEFIT TO ERDBA - (The WHY) list benefit(s) to ERDBA and/or Members:
Ensure proper accounting of ERDBA books and reporting.
REQUIREMENTS – (The NEED) list support needed to initiate and complete project:
none.

Operational Budget

REVENUE – estimated number of attendees, fee to charge and gross revenue to host and/or ERDBA:
Zero
EXPENSES – estimated expenses, costs:
$300.
NET BUDGET IMPACT TO ERDBA - estimated:
-$300

Project Details / Logistics

SITE – Project Location: NA
EQUIPMENT REQUIRED: NA
DATE(s) (please try not to conflict with area member events): NA
Other Comments: