



## Project Proposal / Request Form

PROPOSAL FOR YEAR(s):	2023
PROJECT PROPOSAL TITLE:	ERDBA Grant Review Committee
SUBMITTER NAME:	Colleen Kunz
SUBMITTER CLUB:	ERDBA Officers

### About this project

**ACTION** - (The HOW) describe how to get this done:

- Fund an ERDBA Grant review committee to develop a process to review and select member clubs to award ERDBA Grant funds.

**DESCRIPTION** - (The WHAT) describe the project and scope

- ERDBA Grant Committee to be chaired by ERDBA Treasurer or other ERDBA Officer.
- Staffed by volunteer committee members, they will decide on allocation and awarding of the 2022 budget allocation.

**BENEFIT TO ERDBA** - (The WHY) list benefit(s) to ERDBA and/or Members:

- Allows ERDBA member clubs to direct funding requests to a grant review committee versus the Budget Proposal Process which requires BOD approval.
- Supports ERDBA 5 Year plan

**REQUIREMENTS** - (The NEED) list support needed to initiate and complete project:

- Once funds are allocated, ERDBA will initiate a grant review committee headed by the ERDBA Grant Committee Chair.

### Operational Budget

**REVENUE** - estimated number of attendees, fee to charge and gross revenue to host and/or ERDBA:

- ZERO revenue potential. Formation of this committee may prompt other groups to offer donations.

**EXPENSES** - estimated expenses, costs:

- \$50 for mailing or other admin expenses
- \$3000 allocated to committee who will evaluate amounts to grant based on the distribution guidelines it sets forth including but not limited to; the ERDBA regional benchmarks and objectives in the ERDBA 5 year strategic plan for ERDBA members.

**NET ANNUAL BUDGET IMPACT TO ERDBA** - \$3,050 expense to ERDBA Profit and Loss for 2023.

### Project Details / Logistics

**SITE** - Project Location: NA

**EQUIPMENT REQUIRED:** Use of ERDBA Budget Proposal form as Grant Application for submission to ERDBA Grant Committee.

**DATE(s)** (please try not to conflict with area member events): 2023 application for 2023 activities

**Other Comments:** NONE

Director name/date:

Confirmed by Exec Officer:

Circle Vote: Yes No Abstain Reason for "No" vote:

Ver 10.23.18