

# Eastern Region Dragon Boat Association

www.erdba.net

# Project Proposal / Request Form

PROPOSAL FOR YEAR(s):	2024, 2025	
PROJECT PROPOSAL TITLE:	ERDBA Non Discretionary Expenses	
300,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	Ellen Law	
	ERDBA Officers	

### About this project

ACTION - (The HOW) describe how to get this done:

Expenses required to conduct Organizational operations

#### **DESCRIPTION** - (The WHAT) describe the project and scope:

- \$4000 Annual USDBF membership dues
- \$1250 Annual D&O Insurance with Jacka-Liquori Agency (3/5/24-3/5/24)
- \$204 Annual P.O. Box rental, New Hope (12/31/24-12/31/25)
- \$400 Annual Misc Officer expenses (flyers, supplies, postage, misc travel)
- \$44 8/25, 3 year renewal Namesecure.com ERDBA.net Domain name renewal (8/5/25-8/4/28)
- \$119 12/24, 2 year renewal Weebly 2 year starter site for Hosting ERDBA.net (12/10/24-12/9/26)
- \$128 Zoom call service (3/13/24-3/12/25)

#### BENEFIT TO ERDBA - (The WHY) list benefit(s) to ERDBA and/or Members:

Allows ERDBA to continue to provide member support during the year.

**REQUIREMENTS** - (The NEED) list support needed to initiate and complete project:

Ensure these are renewed before expiration to ensure uninterrupted service.

# Operational Budget

REVENUE - estimated number of attendees, fee to charge and gross revenue to host and/or ERDBA: ZERO

**EXPENSES** - estimated expenses, costs:

NET ANNUAL BUDGET IMPACT TO ERDBA - \$6,101/2024, \$6,026/2025

## Project Details / Logistics

SITE: NA

EQUIPMENT REQUIRED: NONE

DATE(s) (please try not to conflict with area member events): NA

Other Comments: NONE

Director name/date:					Confirmed by Exec Officer:				
	Circle Vote:	Yes	No	Abstain	Reason for "No" vote:	Ver 10.23.18			