

# ERDBA Policy and Procedures for Selection of ERDBA Committee Chair(s), USDBF Regional Representative(s) and USDBF Committee Member(s)

## Positions Defined

- ERDBA committee chair serves as head of an ERDBA committee.
- USDBF Regional Representative (s) serves as a USDBF Director representing ERDBA.
- USDBF committee member(s) serves on a USDBF committee representing ERDBA.

## Available Positions, Nomination, Selection

1. An ERDBA Committee Chair is an individual selected to head a Committee created by the ERDBA Executive Committee and/or ERDBA Board of Directors to serve a specific function. All ERDBA committee chairs serve a two year term at the pleasure of the ERDBA Executive Committee and/or ERDBA Board of Directors. The position begins in January to replace an expiring position. If the chair position not filled by a member of the ERDBA Executive committee, then this chair will be selected from nominees drawn from a process described below under “Application and Selection Process”. The Committee Chair fills their Committee with members.
2. USDBF Regional Representatives (3 Representatives) are individuals selected to serve two year terms starting January at the pleasure of the ERDBA Executive Committee and/or ERDBA Board of Directors. Each representative will be selected from nominees drawn from a process described below under “Application and Selection Process”.
  - a. The term of one representative starts January of even number years and selected by the ERDBA Executive Officers to replace the expiring position.
  - b. The term of two representatives starts in January of odd number years beginning with January 2019 and selected by the Board of Directors to replace the expiring positions.
3. USDBF Committee Member(s) are individual(s) selected to serve two year terms starting January of each year to fill expiring positions. These members serve at the pleasure of the ERDBA Executive Committee and/or ERDBA Board of Directors. Each representative will be selected from nominees drawn from a process described below under “Application and Selection Process”.

## Application and Selection Process

1. The ERDBA Vice President will announce the application, review period and election period for these positions.
2. Candidates are required to submit a completed application (posted on ERDBA.net website under documents) to the ERDBA secretary within the application period.
3. The completed applications will be presented to the ERDBA Executive Committee for review, or where applicable, to the ERDBA Board of Directors for review and vote.
4. Selection requires a vote by a quorum within the election period in order to be confirmed by the Executive Committee.