

EASTERN REGION DRAGON BOAT ASSOCIATION PROJECT PROPOSAL FORM

ERDBA PROPOSAL FOR YEAR (s): 2016 (5/1/16)

SUBMITTER NAME: Ellen Law / ERDBA CLUB: NJ Dragon Boat Club

PROJECT PROPOSAL TITLE: ERDBA Sell ID Printer

ACTION - (The HOW) describe how to get this done

- Sell ID Printer equipment and supplies, issue full refund to all teams whose individuals paid for membership cards in 2015, 2016.
- Replace with an team roster process with racer photos

DESCRIPTION - (The WHAT) describe the project

- Officially terminate the ERDBA ID program and replace with rosters
- Sell the ID printer and supplies.
- Issue refunds to clubs who paid and were issued ID cards in 2015-16.

BENEFIT TO ERDBA - (The WHY) list benefits to the Region and/or it's members

- Avoid expenditure of ERDBA human and monetary resources required to maintain the ID badges.
- Save members from having to pay for a souvenir IDs which was to serve as a database builder of member contact info. The IDs would have failed to deter roster jumping because the Festivals agreed to check IDs at AM registration, not in marshaling.
- Only 20%-30% of the membership would be compelled to need this ID. IDs would only be check at AM registration

REQUIREMENTS - (The NEED) list support needed to initiate and complete project

- Secure the machine and supplies and prepare for resale.
- Issue full refunds to Boston 1, Philly Flying Phoenix, Dead Presidents, Bucks County.
- Produce process and procedures for use and application of rosters to ERDBA teams, festivals.
- Post on EBAY to sell with reserve of \$1800.

PROJECT OPERATIONAL BUDGET

REVENUE - (List estimated attendees, fee to charge and revenue paid to ERDBA)

- Estimated Sale of ID printer and left-over supplies \$1,800 (a)

EXPENSES - (List estimated project expenses, costs)

- Refund ERDBA members for ID badges paid in 2015 - \$1,400

NET BUDGET IMPACT TO ERDBA

- 2016 season + \$ 400
- Net 2015+2016 impact, cost of ID printer bought new/sold used - \$ 648
- Redistribution of human and cost resources to other projects.

PROJECT DETAILS

REQUIRED

- Expensed \$2448 in 2015 towards purchase of Magicard Rio Pro Duo ID Card System, ribbon and 500 blank cards, If sold used for \$1800, result would be a net loss of \$648
- Will use EBAY or ERDBA network to sell ID equipment.
- Possible alternate use of ID printer, is to produce individual champion badges for regional winners. Cost approx. \$4.5 each.

BOD APPROVED on _____(date), Confirmed by Exec Board member: _____ Pg 1
VOTE = "YES": _____, "NO": _____, "Abstain": _____, by a quorum of: _____.