Eastern Region Dragon Boat Association

www.erdba.net

Project Proposal / Request Form

PROPOSAL FOR YEAR(s):	2025
PROJECT PROPOSAL TITLE:	ERDBA Grant Review Committee
SUBMITTER NAME:	Colleen Kunz
SUBMITTER CLUB:	PDBA

About this project

ACTION – (The HOW) describe how to get this done:

- Fund an ERDBA Grant review committee to develop a process to review and select member clubs to award ERDBA Grant funds.

DESCRIPTION - (The WHAT) describe the project and scope

- ERDBA Grant Committee to be chaired by ERDBA Treasurer or other ERDBA Officer.
- Staffed by volunteer committee members, they will decide on allocation and awarding of the 2025 budget allocation.

BENEFIT TO ERDBA - (The WHY) list benefit(s) to ERDBA and/or Members:

- Allows ERDBA member clubs to direct funding requests to a grant review committee versus the Budget Proposal Process which requires BOD approval.
- Supports ERDBA 5 Year plan

REQUIREMENTS – (The NEED) list support needed to initiate and complete project:

- Once funds are allocated, ERDBA will initiate a grant review committee headed by the ERDBA Grant Committee Chair.

Operational Budget

REVENUE - estimated number of attendees, fee to charge and gross revenue to host and/or ERDBA:

- ZERO revenue potential. Formation of this committee may prompt other groups to offer donations.

EXPENSES - estimated expenses, costs:

- $5000 allocated to this committee who will evaluate amounts to grant based on the distribution guidelines it sets forth including but not limited to; the ERDBA regional benchmarks and objectives in the ERDBA 5 year strategic plan for ERDBA members.

NET ANNUAL BUDGET IMPACT TO ERDBA - $5,000 expense to ERDBA Profit and Loss for 2025.

Project Details / Logistics

SITE - Project Location: NA

EQUIPMENT REQUIRED: Use of ERDBA Budget Proposal form as Grant Application for submission to ERDBA Grant Committee.

DATE(s) (please try not to conflict with area member events): 2025 application for 2025 activities

Other Comments: NONE

Director name/date:				***Confirmed by Exec Officer:***	
Circle Vote:	Yes	No	Abstain	***Reason for "No" vote:***	Ver 10.23.18

DRAFT